The place of submitting documents during arranged visits

**B** – completing documents: stand 18, entresol

**D** – stamps in a passport: stand 18, entresol

**E** - applications for replacing/issuing a residence card: stand 17, entresol

**X** - applications for a residence permit: stand 10 or 11, ground floor

**Z** - invitations: stand 9, ground floor
  (at the end of the corridor past the Registry Office)

**I** - EU citizens’ stay: stand 21, room A1, I floor
  (entrance through the staircase at the end of the corridor past the Registry Office)

**M, P** - citizenship: stand 20, room A2, I floor
  (entrance through the staircase at the end of the corridor past the Registry Office)

**L** - work permits: stand 26 or 27, II floor
  (above the entresol, through the staircase opposite the entrance to the building)

**P** – Stay legalization, a reading room: a stand at the Registry Office, ground floor

The collection of a residence card: stand 12, ground floor

Interrogations: entresol – the level directly above the entrance to the building (unless indicated otherwise)

**ATTENTION:**

The persons scheduled for a meeting at the Office are **obliged to possess confirmation of an appointment**, but **do not have to collect additional numbers from ticket machines**. One ought to expect one’s turn at the given time at the right stand. The persons who have an Internet agenda ticket ought to wait for their number to be displayed; the persons scheduled on lists are handled in accordance with the order.